

REGISTERED COMPANY NUMBER: SC359723 (Scotland)
REGISTERED CHARITY NUMBER: SC017305

**Report of the Trustees and
Financial Statements for the Year Ended 31 March 2022**

for

**The Scottish Register of Language
Professionals with the Deaf Community
Known as
SRLPDC**



Brett Nicholls Associates
Herbert House
24 Herbert Street
Glasgow
G20 6NB

**The Scottish Register of Language
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for the Year Ended 31 March 2022**

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**The Scottish Register of Language
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**Reference and Administrative Details
for the Year Ended 31 March 2022**

TRUSTEES	M A Greig Chair L F Crerar (appointed 16.5.22) L Greig (resigned 31.7.22) M Reid (resigned 6.10.21) J C Ferguson (appointed 21.4.22)
REGISTERED OFFICE	C/O Brett Nicholls Associates Herbert House 24 Herbert Street Glasgow G20 6NB
REGISTERED COMPANY NUMBER	SC359723 (Scotland)
REGISTERED CHARITY NUMBER	SC017305
INDEPENDENT EXAMINER	Brett Nicholls Associates Herbert House 24 Herbert Street Glasgow G20 6NB
BANKERS	The Royal Bank of Scotland 5th Floor Bath Street Glasgow G2 4RS
SOLICITORS	Macroberts LLP Excel House 30 Hanover Street Edinburgh EH3 8BL

**The Scottish Register of Language
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**Report of the Trustees
for the Year Ended 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The year ending 31 March 2022 saw final progression of the separation of the previous organization, SASLI. Legal consent has been agreed by both Companies House and OSCR for SRLPDC to be referred to as "The Scottish Register" for short.

SRLPDC continues to operate solely via its website and as c/o the postal address on page 1.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objects of the organisation are to advance education and health and promote equality and diversity. This will be done by:-

- Promoting BSL/English interpreting and associated professional language services so that deaf people will have access to effective communication, allowing them to make informed choices about every aspect of their lives.
- Providing support in particular for education, medical, legal, and employment matters, and to strive for an equal opportunity for deaf people to enjoy and contribute to culture and the arts.
- Maintaining and administering a Register of BSL/English interpreters and associated language professionals.
- Co-operating with any recognised body concerned directly or indirectly with the welfare of deaf people and in the provision of BSL/English professional language services for deaf people throughout the UK and internationally.
- Establishing and fostering relationships with government, local authorities and relevant public bodies to feed into national and local planning affecting deaf people.
- Carrying out ongoing assessment of the interpreting/language skills of the registrants, including monitoring of completion of the annual CPD requirements to ensure that professional standards are maintained.
- Ensuring best practice in BSL/English interpreting and associated professional language activities, and to further the profession of those practitioners both nationally and internationally.
- Generally take such steps as will promote the status and reputation of the Scottish Register of Language Professionals with the Deaf Community (SRLPDC)

**The Scottish Register of Language
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**Report of the Trustees
for the Year Ended 31 March 2022**

OBJECTIVES AND ACTIVITIES

Significant activities

The SRLPDC Board and staff continued with their work towards the aims of the organisation during this year.

On 31 March 2022, the Register contained the following;

- 60 Registered BSL/English Interpreters
- 2 Guide Communicators
- 1 Trainee BSL/English Interpreters
- 8 Registered Agencies
- 3 Deafblind Manual Interpreters
- 2 Lipspeaker

(Please note, a very small number of our registrants hold dual registration eg for both interpreter and lipspeaker, so the actual number of people is slightly lower than the total of the above).

SRLPDC has endeavoured to develop a new route to registration for BSL/English interpreters. The SQA customised award is the BSL/English Interpreting Qualification that was approved by the SQA and accredited by the Scottish Credit and Qualification Framework at SCQF Level 10. The BSL/English Interpreting Qualification completed its pilot in mid 2020. However, the UK-wide registering body, NRCPD, has declined to accept the SQA's accreditation and has asked for further additions before they will be prepared to map it. This process remains on-going and has delayed the award becoming available across Scotland in SQA approved centres.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

SRLPDC's Registrar commenced her role with us on 30.4.21. Since then she has taken on a large responsibility to represent views of our registrants, promoting the organisation, and promoting the professions of its registrants to raise awareness of value of registered communication support professionals.

A key component of SRLPDC's work has been the overseeing of professional development activities of its registrants. Evidence of professional development is a requirement for continued registration with SRLPDC, advice and information were given to those who requested support and an affiliated CPD Assessor (sessional) continues to be in place.

SRLPDC continues to engage with many different organisations and bodies, for example the Scottish Parliament, the Scottish Government, The Alliance, Police Scotland, NHS Boards, NRCPD, spoken language organisations, Queen Margaret University and Heriot Watt University, although to a much lesser extent than previous years.

Social media channels were also used considerably less during this year. This was a reflection on the shift towards becoming a registering-only body, leaving social media platforms within the remit of the membership organisation, the recently established Scottish Collaborative of Sign Language Interpreters (SCOSLI)

FINANCIAL REVIEW

Financial position

The charity generated an operating surplus of £6,808, they donated £22,013 to SCOSLI leaving a net deficit of £15,205 for the year to 31 March 2022 (2021: surplus of £3,206).

Reserves at balance date stood at £32,327 (2021: £47,532), all of which were unrestricted (2021: £47,532).

Principal funding sources

SRLPDC received the absolute majority of its income in the form of registration fees and a very small proportion of charitable donations. Expenditure is tightly controlled. In terms of representing the interests of deaf people, their language accessibility needs, and those who meet these needs, it is felt strongly that SRLPDC represents good value for money for all concerned.

**The Scottish Register of Language
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**Report of the Trustees
for the Year Ended 31 March 2022**

FINANCIAL REVIEW

Reserves policy

The Board of Trustees aims to hold in reserve a balance equivalent to three months operational expenses.

In the course of 2021-22, the reserves held were split by formal arrangement with SCOSLI, at an amount that represents 50% of the value of the unrestricted reserves at the point of the vote to separate out the two organisations. This equated to £22,013 being transferred to SCOSLI. The remaining reserves have been retained by SRLPDC and will allow their continuity in terms of working capital requirements when income is accrued in arrears.

Based on the 2021/22 accounts, operational expenses for three months amount to £7,658. Reserves at 31 March 2022 are £32,327 and so the trustees are satisfied this aim is being met comfortably. Funds held in excess of this amount will be reinvested in the development of the organisation.

FUTURE PLANS

The Board of Trustees agreed upon a strategic plan to 2023 that reflects the significant downsizing of the organisation's remit and finances. This plan is accessible on the website and key aims for the future include establishing a more appropriate staff structure and financial reporting to meet our needs, develop governance arrangements and expanding further categories of registration.

SRLPDC will actively support the development and implementation of the British Sign Language (Scotland) Act 2015, and seek to ensure the British Sign Language interpreting profession is prepared and able to provide any additional services necessary as a result of the Act.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Scottish Association of Sign Language Interpreters was established as a charity in 1988 and as a company limited by guarantee in 2009. The Trustees of the charity are the Directors of the company.

Charity constitution

SASLI became a company limited by guarantee on May 15th 2009. The company number is SC359723. The organisation registered with OSCR in February 1988, and the Scottish charity number is SC017305. These numbers remain the same since the full transition to SRLPDC (The Scottish Register) in May 2020.

The company is governed by the Board of Directors who are the trustees of the charity. The maximum number of board members is eleven, of which a maximum of two can be registered interpreters/ language professionals.

The Board of Directors appoints and agrees the remuneration of those engaged in employment for the charity. No member of the Board of Directors can be appointed to any salaried office or any office of the charity paid by fees, and no remuneration or other benefit is given to any Board member, except reimbursement of reasonable out of pocket expenses.

Recruitment and appointment of new trustees

Directors must make formal application and their joining the Board is agreed upon by existing trustees. The Board of Directors has the power to co-opt a maximum of two people who may have particular expertise to assist in the administration of the organisation.

Most directors, when elected, are already familiar with the practical work of the charity having been previously involved with the associated professional landscape. New directors are invited to attend short training opportunities to familiarise themselves with the OSCR requirements. Directors are encouraged and required to attend relevant training to ensure the board has appropriate skills.

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**Report of the Trustees
for the Year Ended 31 March 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

As a result of restructuring and the administrator's role being made redundant, SRLPDC created a new role of 'Registrar' to oversee the day to day running of the organization and to act as key representative on our behalf to outside organisations. This role a freelance position with the offer of approximately 350 hours of work per annum. The Registrar reports to the Scottish Register's Board of Trustees, and is responsible for their own tax/ National Insurance payments. In April 2021, this role was successfully recruited and the Chair of the Board of Trustees oversaw the induction process.

The Board continues to have arrangements in place to secure expertise when necessary on a sessional basis, for example those maintaining and developing the website, plus the CPD Assessor.

Key management remuneration

The Board of Directors appointed a Registrar on a part time basis to oversee the maintenance of the register of language professionals as it currently stands. Total employer costs for this role in the year were £2,460

Related parties

SRLPDC represents the interests of sign language interpreters and language service professionals to deafblind people and the deaf community at all levels of Scottish civic society, and on a number of public bodies, including at a UK level. SRLPDC has worked in depth with NRCPD to ensure parity of registration and quality.

SRLPDC is a member of The Alliance and also endeavours to work closely with other voluntary sector organisations, the Scottish Government, local authorities, Queen Margaret University and Heriot-Watt University, and most importantly the deaf community.


SRLPDC also works constructively with its 'sister' organization - The Scottish Collaborative of Sign Language Interpreters (SCOSLI) - ie the membership part of the previous organization, SASLI. As noted in the 'Reserves' paragraph above, SRLPDC transferred the agreed portion of SASLI's reserves (ie £22,013) on 25.3.22 to underpin SCOSLI's continued growth and development. They have established a broad and highly relevant training programme for interpreters and associated professionals, and this has proved immensely beneficial in supporting SRLPDC registrants to complete their CPD obligations.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The directors review the major risks the charity faces on an annual basis or more regularly if circumstances dictate. The directors believe that the annual review of the financial systems, financial viability, income management strategy, stakeholder satisfaction, health and safety issues, and organisational policies and procedures, is sufficient to significantly reduce the risks. Other operational and business risks will also be mitigated by regular reviews undertaken by the Board of Trustees.

Approved by order of the board of trustees on4-10-22..... and signed on its behalf by:


.....
M A Greig - Trustee

**Independent Examiner's Report to the Trustees of
The Scottish Register of Language
Professionals with the Deaf Community**

I report on the accounts for the year ended 31 March 2022 set out on pages seven to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Nicholls FCCA
Fellow, Association of Chartered Certified Accountants
Brett Nicholls Associates
Herbert House
24 Herbert Street
Glasgow
G20 6NB

Date: 5 October 2022

**The Scottish Register of Language
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**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	-	-	206
Other trading activities	3	15,426	-	15,426	19,017
Other income	4	-	-	-	188
Total		<u>15,426</u>	<u>-</u>	<u>15,426</u>	<u>19,411</u>
EXPENDITURE ON					
Charitable activities	5				
Promotion and development of sign language and interpreting		8,618	-	8,618	16,205
Other	7	22,013	-	22,013	-
Total		<u>30,631</u>	<u>-</u>	<u>30,631</u>	<u>16,205</u>
NET INCOME/(EXPENDITURE)		<u>(15,205)</u>	<u>-</u>	<u>(15,205)</u>	<u>3,206</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		47,532	-	47,532	44,326
TOTAL FUNDS CARRIED FORWARD		<u><u>32,327</u></u>	<u><u>-</u></u>	<u><u>32,327</u></u>	<u><u>47,532</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

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**Balance Sheet
31 March 2022**

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible assets	12	407	611
CURRENT ASSETS			
Cash at bank		32,880	47,803
CREDITORS			
Amounts falling due within one year	13	(960)	(882)
NET CURRENT ASSETS		<u>31,920</u>	<u>46,921</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>32,327</u>	<u>47,532</u>
NET ASSETS		<u>32,327</u>	<u>47,532</u>
FUNDS			
Unrestricted funds:	15		
General fund		<u>32,327</u>	<u>47,532</u>
TOTAL FUNDS		<u>32,327</u>	<u>47,532</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 04.10.22 and were signed on its behalf by:


M A Greig - Trustee

**Notes to the Financial Statements
for the Year Ended 31 March 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer Equipment - 25% on cost

Taxation

The Scottish Register of Language Professionals with the Deaf Community is a charity within the meaning of Section 467 of the Corporation Tax Act 2010. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 of Part 11 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied for charitable purposes only.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

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**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

2. DONATIONS AND LEGACIES	2022	2021
	£	£
Donations	-	206
	<u> </u>	<u> </u>
3. OTHER TRADING ACTIVITIES	2022	2021
	£	£
Membership Fees	14,926	16,002
Miscellaneous Income	500	-
Agency Fees	-	3,015
	<u> </u>	<u> </u>
	<u>15,426</u>	<u>19,017</u>
4. OTHER INCOME	2022	2021
	£	£
Employment Allowance	-	188
	<u> </u>	<u> </u>
5. CHARITABLE ACTIVITIES COSTS		Direct Costs (see note 6) £
Promotion and development of sign language and interpreting		8,618
		<u> </u>
6. DIRECT COSTS OF CHARITABLE ACTIVITIES	2022	2021
	£	£
Staff costs	-	7,405
Staff Travel & Expenses	-	16
Accounting Support	454	144
Bank Charges	265	299
CPD Expenses	713	503
Memberships	-	255
Postage	-	46
Printing & Stationery	150	218
Telephone & Internet	424	348
Training	290	-
Accounting - IE Fee	960	882
Board Travel & Expenses	325	42
Payroll Fees	-	25
Advertising	-	130
Communication Support Fee	840	75
Recruitment	-	450
Website Costs	1,533	5,163
Registrar Fees	2,460	-
Depreciation	204	204
	<u> </u>	<u> </u>
	<u>8,618</u>	<u>16,205</u>

**The Scottish Register of Language
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**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

7. OTHER

	2022	2021
	£	£
Transfer to SCOSLI	22,013	-
	<u>22,013</u>	<u>-</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	204	204
	<u>204</u>	<u>204</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

During the year the trustees received a total of £325 (2021: £42) in expenses incurred in attending meetings, accommodation and catering. All payments were made in furtherance of the charity's objectives.

10. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	-	7,163
Social security costs	-	188
Other pension costs	-	54
	<u>-</u>	<u>7,405</u>
	<u>-</u>	<u>7,405</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Office Staff	-	1
	<u>-</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

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Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	206	-	206
Other trading activities	19,017	-	19,017
Other income	188	-	188
	<hr/>	<hr/>	<hr/>
Total	19,411	-	19,411
 EXPENDITURE ON			
Charitable activities			
Promotion and development of sign language and interpreting	16,205	-	16,205
	<hr/>	<hr/>	<hr/>
NET INCOME	3,206	-	3,206
 RECONCILIATION OF FUNDS			
Total funds brought forward	44,326	-	44,326
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>47,532</u>	<u>-</u>	<u>47,532</u>

12. TANGIBLE FIXED ASSETS

	Computer Equipment £
COST	
At 1 April 2021	3,243
Disposals	(2,427)
	<hr/>
At 31 March 2022	816
 DEPRECIATION	
At 1 April 2021	2,632
Charge for year	204
Eliminated on disposal	(2,427)
	<hr/>
At 31 March 2022	409
 NET BOOK VALUE	
At 31 March 2022	<u>407</u>
At 31 March 2021	<u>611</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Accrued expenses	960	882

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
Fixed assets	407	-	407	611
Current assets	32,880	-	32,880	47,803
Current liabilities	(960)	-	(960)	(882)
	<u>32,327</u>	<u>-</u>	<u>32,327</u>	<u>47,532</u>

Comparatives for analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Fixed assets	611	-	611	-
Current assets	47,803	-	47,803	48,253
Current liabilities	(882)	-	(882)	(3,927)
	<u>47,532</u>	<u>-</u>	<u>47,532</u>	<u>44,326</u>

15. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	47,532	(15,205)	32,327
	<u>47,532</u>	<u>(15,205)</u>	<u>32,327</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	15,426	(30,631)	(15,205)
	<u>15,426</u>	<u>(30,631)</u>	<u>(15,205)</u>

Notes to the Financial Statements - continued
 for the Year Ended 31 March 2022

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	44,326	3,206	47,532
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>44,326</u>	<u>3,206</u>	<u>47,532</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	19,411	(16,205)	3,206
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>19,411</u>	<u>(16,205)</u>	<u>3,206</u>

16. RELATED PARTY DISCLOSURES

SRLPDC also works constructively with its 'sister' organisation - The Scottish Collaborative of Sign Language Interpreters (SCOSLI). During the year, SRLPDC transferred the agreed portion of SASLI's reserves, £22,013, to SCOSLI.

17. PURPOSE OF UNRESTRICTED FUNDS

General fund - the unrestricted, 'free reserves' of the charity